

**City of Elmore Council  
Regular Meeting Minutes  
March 13, 2023, 6:30 pm  
Council Chambers**

Mayor Clara Vereide called the regular meeting of the Elmore City Council to order at 6:30 pm. Council present was Lorman Jahnke, Jennifer Williams, Sue Dickson and Elton Rhoda via Zoom in Arizona Library. Also present was Vicki Boeckman, Sharon Rhoda via Zoom in Arizona Library, Traci Hanson, Randy Johnson, Kalee Johnson, Ricky Garvick Jr, Heather Fulff, Matt Hanson, Matt Hotchkiss, John Hanevick, Terry Campbell, Keven Sullivan, Norman Kolve, Traci Tischer, and Jessica Sanders.

**MINUTES**

Agenda approval moved by Jahnke, seconded by Dickson. All members voted aye, motion carried.

**DEPARTMENTS**

**MUNICIPAL LIQUOR STORE:** Discussion on whether or not to close the Elmore Municipal Liquor Store. Jahnke moved to keep the liquor store open with review after six months. Rhoda seconded and all voted aye, motion carried. Motion to hire one to two part-time liquor store clerks. It was moved by Williams and seconded by Jahnke, all voted aye, motion carried. It was requested to extend the liquor store hours from 6:00 pm to 8:30 pm. Williams made a motion to extend the hours, seconded by Dickson. All voted aye, motion carried. Clara Vereide, Mandy Emmers and Traci Tischer talked about the changes needed to improve the liquor store sales suggested by Paul Kaspszak and Sarah Olsen.

**LIBRARY:** Librarian Amy Garvick submitted the library monthly report and was read by Vereide.

**PUBLIC WORKS:** Discussion about raising city equipment usage rate. Current Iowa State custom service rate was provided for examples and equations. It was moved by Dickson to raise it from \$75/hour to \$85/hour, seconded by Jahnke. All members voted aye, motion carried. Tim Gonzalez requested to raise his pond mowing rate from \$225/time to \$235/time. It was moved by Jahnke to approve the raise, seconded by Dickson. All members voted aye, motion carried. Keven Sullivan spoke about the lead inspection required by October 2024. Sullivan also

submitted his resignation after 9 ½ years, with employment ending March 24<sup>th</sup>. It was moved by Jahnke to accept his resignation, seconded by Dickson. All members voted aye, motion carried.

FIRE DEPT:

Resolution to accept Landus Cooperative \$750.00, Huber \$20.00 and Eichorn \$25.00 donations. It was moved by Jahnke, seconded by Dickson. All members voted aye, motion carried. Fire Chief Randy Johnson informed the council that they have been purchasing hand tools needed for the new pumper truck separately and saving money by doing so.

POLICE DEPT:

Veriede read the police call report submitted by the Faribault County Sheriff’s Office. Police Chief, Grant Jacobs informed the council that he will be stepping down from the chief position in the upcoming month.

CLAIMS APPROVED:

Artic Glacier Premium Ice - Ice MLS	\$ 257.78
B & B Sanitation & Recycling - Trash/Recycle	\$ 5,727.80
Banyon Data Systems - UB Support	\$ 1,235.00
Bevcomm - Phones/Internet	\$ 591.34
Bolton & Menk - WW Permit Assistance	\$ 551.50
Burkhardt & Burkhardt - Audit Service	\$ 550.00
Faribault County Auditor - '22 Road Drainage	\$ 306.69
Frundt- Lundquist - Legal Services	\$ 1,696.10
G&S Drainage - 2/24 Haul Snow - 6 Loads	\$ 660.00
Gillette Pepsi - Soda - MLS	\$ 297.90
Hawkins, Inc. - Chlorine Cylinder	\$ 10.00
Ray Hornke - Snow Removal 3 hours	\$ 255.00
KBEW - MLS News Sponsor	\$ 44.00
Mid-American Research Chemical - Supplies	\$ 1,144.50
NAPA Auto Parts - Supplies	\$ 189.89
NuWay-K & H Cooperative - Fuel/Heat	\$ 6,170.61
Ricard, Jennifer - Animal Control Calls	\$ 32.60
Tvedten Electric - Library Smoke Alarms	\$ 351.98
Verizon Wireless - Phones & Library Hotspots	\$ 418.41
	<b>\$ 20,491.10</b>

GENERAL GOVERNMENT: Resolution to bring the current ADA project to a halt or continue further. After discussion and comparing costs/savings, it was decided that halting the project would be the best move for the city’s future. A motion to stop the ADA project was made by

Jahnke, seconded by Dickson. All members voted aye, motion carried. By stopping the ADA project, the USDA requires the city to not use the council chambers for any city events. It was moved by Jahnke to use the allowed Library meeting room for future council meetings, seconded by Dickson. All members voted aye, motion carried. Resolution to accept the facilities plan for wastewater treatment systems prepared by Bolton & Menk for the 169 Utility Improvement Project. It was moved by Jahnke, seconded by Dickson. All members voted aye, motion carried.

Other information was provided about the Open Book Meeting, Board of Appeals and Equalization for City of Elmore will meet April 14, 2023, 8 am – 4:30 pm, Assessor's office, Blue Earth, MN. ECC will be holding a clean-up day May 6, 2023. Reminder about the funding for demo of blighted properties.

As there was no further business, Mayor Vereide adjourned the meeting.

ATTEST:

CITY CLERK