

**City of Elmore Council
Regular Meeting Minutes
April 10, 2023, 6:30 pm
Library Meeting Room**

Mayor Clara Vereide called the regular meeting of the Elmore City Council to order at 6:30 pm. Council present was Lorman Jahnke, Jennifer Williams, Sue Dickson and Elton Rhoda. Also present was Vicki Boeckman, Sharon Rhoda, Richard Krosch, Traci Hanson, Edrys Viland and Brian Holst.

MINUTES

Four agenda additions requested. It was moved by Jahnke, seconded by Dickson to approve the agenda with additions included. All members present voted aye, motion carried.

APPROVED ADDITIONS

Election procedures. Set up personnel committee. Richard Krosch sewer line assessment. Blighted property application from Mayra Silva.

DEPARTMENTS

LIBRARY: Librarian Amy Garvick submitted the library monthly report and was read by Vereide.

PUBLIC WORKS: Keven and Ricky's quarterly comp time calendars submitted for approval to pay. It was moved by Williams, seconded by Rhoda to approve the comp time payout. All members present voted aye, motion carried.

More research was needed to verify the starting wage for the open Public Works position. It was moved to hold a special meeting April 20, 2023, 5:00pm, to decide the starting wage range with interviews to follow. First interview will be scheduled for 5:30pm.

POLICE DEPT:

Vereide read the police call report submitted by the Faribault County Sheriff's Office. It was moved by Jahnke, seconded by Williams to maintain the current wage for the open Police Chief position. All members voted aye, motion carried.

MUNICIPAL LIQUOR STORE: Hours have been extended 2 hours to draw in after work traffic. Allowable retail products are being added. Social media posts are gaining followers and bringing people into the store. We have more ideas to be implemented in the near future. Profit/Loss compared to past 2 years was provided to the council.

CLAIMS APPROVED:

APRIL 2023 CLAIMS	
B & B Sanitation & Recycling - Trash/Recycle	\$ 5,686.80
Bevcomm - Phones/Internet	\$ 589.42
Bolton & Menk - WW Permit Assistance	\$ 426.00
Faribault County PW - Cold Mix	\$ 73.13
Faribaul Co Register - Public Notices	\$ 240.00
Faribault County Treasurer - Property Tax	\$ 1,326.05
Frundt- Lundquist - Legal Services	\$ 220.45
Gopher State One Call	\$ 1.35
H2O Innovation - WTP Chemicals/Supplies	\$ 2,149.30
Hawkins, Inc. - WTP Chemicals	\$ 2,959.78
KBEW - MLS News Sponsor	\$ 55.00
Lampert Lumber - Supplies	\$ 257.09
Loffler - Elmore Library - Equipment Contract	\$ 44.84
MN Dept Labor/Industry - Pressure Vessel	\$ 20.00
NAPA Auto Parts - Supplies	\$ 16.76
NuWay-K & H Cooperative - Fuel/Heat	\$ 4,027.18
Streicher's .223 Cal Ammo PD ordered 5/27/21	\$ 210.96
Tvedten Electric - Library Smoke Alarms	\$ 219.66
Utility Consultants - Supplies/Chemicals	\$ 307.41
Verizon Wireless - Phones & Library Hotspots	\$ 348.74
	\$ 19,179.92

GENERAL GOVERNMENT: Reminder: The Open Book Meeting regarding the Board of Appeals and Equalization for the City of Elmore will meet Friday, April 14, 2023, 8 am – 4:30 pm, in the Assessor’s office located in the Door “J” on Nicollet St in Blue Earth. If you believe the value/classification of your property is incorrect.

It was moved by Williams, seconded by Dickson to accept the \$600.00 donation from Elmore Township for their annual council room rent. All members voted aye, motion carried.

Paul Hotchkiss was not present to talk about receiving permission to host a band and fireworks on Saturday, July 1st, on Main Street. The council believes it to be high risk and would involve licenses and other legalities in order to be carried out.

It was moved by Jahnke, seconded by Dickson to change the city office hours to 8:00 am – 4:00 pm. All members voted aye, motion carried.

It was moved by Williams, seconded by Dickson to approve the City Clerk's attendance at the League of Minnesota Cities conference in June.

Wage percentage increase for city employees was discussed by all members. After some debate it was decided to increase wages by 4%, retro pay back to January 1st. It was moved by Williams, seconded by Jahnke. All members voted aye, motion carried.

Vicky Boeckman verified that our city elections can continue in the Council Chambers rather than finding a new place to conduct them.

Richard Krosch's request for an assessment added to his property to pay for his broken sewer line was discussed. It was decided that he will pay equal annual installments over seven years with 6% interest added. It was moved by Williams, seconded by Dickson and all in attendance voted aye, motion carried.

The City of Elmore Blighted Property Demolition Grant Program application by Mayra Silva was discussed. It was decided that she will receive up to \$500.00 from the city, once proof is provided of the demolition of her unattached garage on her property. Motion by Williams, Dickson seconded, all present voted aye, motion carried.

A Personnel Committee was formed and will be adjusted at the Organizational Meeting each year. The committee consists of the Mayor, City Clerk and one council member. The council member will change each year. Williams volunteered to be the first member. It was moved by Dickson, seconded by Jahnke to form the Personnel Committee. All present voted aye, motion carried.

As there was no further business, Mayor Vereide adjourned the meeting.

ATTEST:

CITY CLERK