

**City of Elmore Council
Regular Meeting Minutes
June 12th, 2023, 6:30 pm
Library Community Room**

Mayor Clara Vereide called the regular meeting of the Elmore City Council to order at 6:30 pm. Council present was Lorman Jahnke, Jennifer Williams, Sue Dickson and Elton Rhoda. Also present was Vicki Boeckman, Sharon Rhoda, Lavonne Thompson, Marlys Jagerson, Traci Hanson, Rhea Hecker, Jim Hecker, Ricky Garvick Jr, Tyler Loving, Roxanne Hughes and Ramie Boyd.

MINUTES

Agenda with addition of three Library donations and discuss loud truck options approval moved by Jahnke, seconded by Dickson. All members voted aye, motion carried.

May 8th, 2023, minutes approval moved by Dickson, seconded by Williams. All members voted aye, motion carried.

DEPARTMENTS

LIBRARY: Donation from Friends of the Elmore Public Library for new rack/hooks, \$74.97.

Donation from David and Elizabeth Ehrich for summer reading gift certificates, \$75.00.

Donation from Myrna Boggess of \$100.00 for needed supplies. It was moved to accept donations by Williams, seconded by Dickson. Roll call vote all voted aye, motion carried.

PUBLIC WORKS: Empire Sanitary Sewer cleaning and maintenance proposal. Two options available. Option One: Mobilization of equipment & crew, shared with Minn-Iowa Golf Course, \$300.00 each, cleaning only of existing sanitary sewer, \$3,528.00. Total \$3828.00. Option Two: Includes option one plus Jet vac truck w/operator \$1020.00, Televising truck w/operator \$960.00, Per Diem \$300.00. \$2,280.00 plus \$3,528.00, total \$6,108.00. It was moved by Williams to agree to the option one, seconded by Jahnke. All members voted aye, motion carried.

FIRE DEPT & FIRST RESPONDERS:

It was moved by Dickson to accept the hiring of Shannon Jagerson for the first responders. It was seconded by Williams. All present voted aye, motion carried.

POLICE DEPT:

Elmore police call report was provided by the Faribault County Sheriff's Department. An overview was given by Mayor Vereide. Jahnke brought up concerns with loud vehicles and what residents are supposed to do. Currently they have to call the Sheriff's Department with

complaints, etc. Dial 505-526-5148 to bypass calling 911. It was also confirmed that the Police call list is confidential and only available to current council members.

MUNICIPAL LIQUOR STORE: Year to Date Profit/Loss report was provided. Currently \$2,092.36 profit.

CLAIMS APPROVED: It was moved by Dickson, seconded by Williams to accept to pay the claims listed. All present voted aye.

JUNE 2023 CLAIMS	
Alpha Wireless- Fire headset cabling, etc Fix	\$ 596.75
B & B Sanitation & Recycling - Trash/Recycle	\$ 6,379.19
Bevcomm - Phones/Internet/Alarms	\$ 588.39
Bevcomm - Firewall Security, IT services/labor	\$ 579.93
BE County Sheriff 2023 Annual MDC Fee	\$ 432.00
C. Emery Nelson- PureTrex Filter - Water Dept	\$ 1,203.84
Ehrich Plumbing - Fix Women's Restroom Drain	\$ 95.00
Elmore Nursery - 50# Grass Seed	\$ 222.00
Empire Pipe Service - Pond Emergency Jet Vac	\$ 1,880.00
Emergency App Maint- Fire Truck Test/Fix	\$ 4,002.14
Faribault County Assessing Fees	\$ 5,844.00
FC Register - Mandatory Drinking Water Report	\$ 444.00
Gopher State One Call - 10 @ \$1.35	\$ 13.50
Gen System Service- WTP & Lift Station Repairs	\$ 1,175.00
Hawkins, Inc. - Chemicals & Supplies	\$ 1,524.82
KBEW - MLS News Sponsor	\$ 44.00
KBEW - Sponsor- Emergency Awareness	\$ 119.86
Lampert Lumber - BEA Kids Cleanup Garb Bags	\$ 24.99
Lawson Products - 25 Plow Bolts	\$ 70.94
League of MN Cities - Pre-Conf. Workshop	\$ 55.00
MN Pump Works - On-Site Labor, Alarm Issues	\$ 1,439.48
NuWay-K & H Cooperative - Fuel/Heat	\$ 2,883.32
Riteway- Banyon Checks (banking)	\$ 223.31
Share Corp- Nat Float Lift Station Degreaser	\$ 3,119.80
Tim's Lawn Mowing Service- Pond 5/12 & 5/19	\$ 470.00
USPS- PO Box Annual Rent - Box 56	\$ 94.00
Utility Consultants - Supplies/Chemicals/Test	\$ 830.40
Verizon Wireless - Phones & Library Hotspots	\$ 365.01
	\$ 34,720.67

GENERAL GOVERNMENT: May 12, 2023, Jetter cleaned city main on the 700 block of east Iowa Street after hours to open city main that was backed up multiple times. It backed up Alvin Wirtjes's basement and property, damage claim was provided from them. It was moved by

Williams to approve the payment for the damage, seconded by Dickson. All members voted aye, motion carried.

Myra Silva Blighted Property Demolition final submission was presented. It was decided that the ground needs to be completely cleaned up in order for the council to approve the demo payment agreed upon at the April 10th, 2023 meeting. Silva has a chance to resubmit the final for payment of grant.

Six month review for newly appointed City Clerk Mandy Emmers was conducted. Her hiring agreement said that she would receive \$1.00 raise after six months of approved performance.

Williams moved in favor, seconded by Dickson and all present voted aye.

The Elmore Community Committee and the Elmore Legion are putting fans in the City Park shelter house. The ECC also set up a meeting for future park equipment improvements. The meeting with playground equipment expert is set for June 26, 2023 at 5:00 pm. Council welcome to attend and offer feedback.

The city was awarded 30 gallons of high quality exterior paint from a Paint the Town grant submitted by Emmers, Vereide and Dickson. The plan is to paint a mural on the Library wall facing the little park, Main Street and Highway 169.

The special meeting for the audit presentation by Burkhardt & Burkhardt, Ltd, Certified Public Accountants, will be held in the Library Community Room at 6:30 pm.

Concern about the woodchucks living in the abandoned house on Jay Street was brought up by the citizens.

The city-owned property located next to Tyler Loving's home has trees that need to come down before they fall on his property.

The horseshoe pits need to be taken out by our Public Works since they are not safe anymore. Public Works can use help mowing, trimming and other random duties. It was brought up by Vereide how it'd be nice to offer employment to a local high schooler in search of a local job. It was decided to discuss further at the special meeting on June 28th.

It was moved by Jahnke to adjourn the meeting, seconded by Williams and all voted aye.

As there was no further business, Mayor Vereide adjourned the meeting.

ATTEST:

CITY CLERK