

**City of Elmore Council
Regular Meeting Minutes
October 10th, 2023, 6:30 pm
Library Community Room**

Mayor Clara Vereide called the regular meeting of the Elmore City Council to order at 6:30 pm. Council present was Lorman Jahnke, Sue Dickson and Elton Rhoda. Jennifer Williams was absent. Also present was Marlys Jagerson, Traci Hanson, Dennis Hanson, Sharon Rhoda, Vicky Boeckman, Joe Sanders, Norm Kolve, Paul Hotchkiss, Jeff Balcom, Doug Campbell, and Ckaiden Coonradt.

MINUTES

Additions to the agenda are as follows, LP quote approval. Approval moved by Dickson, seconded by Jahnke. All members voted aye, motion carried. Ricky's pay discussion. Approval moved by Rhoda, seconded by Jahnke. All members voted aye, motion carried. ECC requests to block off Main Street for Trunk 'n Treat. Approval moved by Dickson, seconded by Jahnke. All members voted aye, motion carried. Council vacancy question, Williams. Approval moved by Jahnke, seconded by Rhoda. All members voted aye, motion carried. Due to many citizens present for sealed bids, the auction was moved up to follow the police department.

DEPARTMENTS

POLICE:

Deputy Sheriff, Scott Adams, was present to talk about the Faribault County Sheriff Department's contract proposal details. The contract was presented with the addition of a 3% annual increase, beginning January 1, 2025. Resolution to disband the Elmore Police Department and contract police services through the Faribault County Sheriff Department was made. Motion to approve was made by Dickson, seconded by Jahnke. Roll call vote all present responded in favor, resolution carried. It was also moved to approve the 4th 2023 quarter payment of \$11,250.00 to the Faribault County Sheriff Department by Rhoda, seconded by Jahnke, all voted aye, motion carried. Scott Adams suggested adding multiple cameras around town, including a license plate reader and an FBI pole camera. The decision for the camera allowance was tabled until we have estimates on how much they will cost the city. It was stated that Benco is not willing to allow city cameras on street lights due to privacy issues. Cameras can only be placed on city owned property unless citizens are willing to allow them on their property. They must be available to the police department at all times, have internet and electricity. Officer, Vincent Do will be our main contact.

SEALED BIDS: #1- 250320840, 109 Mill St, received 3 bids, Mike Schutta \$777.77, Bob Garvick \$450.00 and Nicholas Uecker \$600.00, Schutta highest bidder. #2- 250320910, Mill St, received 2 bids, Mike Schutta \$777.77, Bob Garvick \$700.00, Schutta highest bidder. #3- 250330220, 101 Jay St E, did not receive bids. #4- 250330630, 138 Hwy 169 N, did not receive bids. #5- 252000270, Willis St, received 1 bid, Paul Hotchkiss \$801.00. #6- 252000280, 114 Willis St, received 1 bid, Paul Hotchkiss \$1,601.00. #7- 252000310, Willis St, received 1 bid, Paul Hotchkiss \$801.00. #8- 252000320, 110 Willis St, received 1 bid, Paul Hotchkiss \$801.00. #9- 252000550, 115 Willis St E, received 1 bid, Doug Campbell \$400.00. #10- 256810150, 202 Willis St E, received 3 bids, Ckaiden Coonradt \$750.00, Paul Hotchkiss \$601.00, Hunter Wirkus \$701.00, Coonradt highest bidder. #11- 256810151, 204 Willis St E, received 3 bids, Ckaiden Coonradt \$750.00, Hunter Wirkus \$701.00, Paul Hotchkiss \$601.00, Coonradt highest bidder. #12- 252550320, 313 Jay St, did not received bids. #13- 252751610, 210 Rasmussen St, did not receive bids. #14- 256810011, 308 Henry St S, 1 bid, Ckaiden Coonradt \$850.00.

It was moved by Jahnke, seconded by Dickson to list the 4 lots that did not receive bids at another 50% off the minimum bid to be submitted by November 11, 2023 and opened at the November 13th, 2023 regular council meeting. All present voted aye.

PUBLIC WORKS: Ricky's wage was discussed. It was less than Greg Coupanger's and he had been picking up more responsibility since Keven Sullivan left. It was moved to increase it to \$20.25 per hour and back pay to the period after Keven ended his employment, with the agreement to increase it to \$21.25, once he is a certified water system operator by Jahnke, seconded by Rhoda. All present voted aye, motion carried. The comp time sheets were presented for both Greg Coupanger and Ricky Garvick. It was moved by Dickson to pay comp time for both, seconded by Jahnke. All present voted aye, motion carried.

LIBRARY: Library report presented by Amy Garvick was read by Mayor, Clara Vereide.

BUDGET ADJUSTMENTS:

It was recommended by the city auditors to make a resolution to transfer funds from general to the deficit funds, Library 211, Fire 226 and EDA 299 to cover negative balances. Resolution moved by Jahnke, seconded by Dickson and by roll call, all present voted aye, resolution carried.

MUNICIPAL LIQUOR STORE: Year to Date Profit/Loss report was provided.

CLAIMS APPROVED: It was moved by Dickson, seconded by Jahnke to accept to pay the claims listed. All present voted aye, motion carried.

OCTOBER 2023 CLAIMS	
Adahl Trucking- Kasota Stone 3/4" w/fines Freight	\$ 250.00
B & B Sanitation & Recycling - Trash/Recycle	\$ 6,707.78
Bevcomm - Phones/Internet/Alarms	\$ 593.82
Bomgaars - Public Works supplies	\$ 58.66
Burkhardt & Burkhardt - Checking Reconciliation	\$ 550.00
Ehrich Plumbing- PW- Toilet Flapper	\$ 13.95
Gopher State One Call - 8 @ \$1.35	\$ 10.80
H2O Innovation- WTP- Spectraguard 100	\$ 1,608.10
Jerry's Tire - '14 Ford F150 4x4 tune up	\$ 125.91
Loffler - C256IFFII-2AD07252 Library Contract	\$ 30.72
KBEW - Radio Sponsorships & Elmore News	\$ 112.34
Minnesota Paving Materials- 3/4" w/fines	\$ 232.60
NuWay-K & H Cooperative - Fuel/Heat	\$ 522.59
Stock Growers Bank - Bond Interest Due	\$ 525.00
Utility Consultants - Water Samples, chemicals	\$ 120.71
Verizon Wireless - Phones & Library Hotspots	\$ 377.20
WW Blacktopping- Approved Street Patching	\$ 36,140.00
	\$ 47,980.18

GENERAL GOVERNMENT

LP quotes were submitted by Moores \$1.34/gallon and NuWay K&H \$1.20/gallon. It was moved by Dickson to accept Nuway’s bid of \$1.20/gallon. Seconded by Rhoda, all present voted aye, motion carried.

The unhealthy state of 504 Iowa Street was discussed. Two ordinance papers had been delivered, next action needs to be taken once we have a police officer to serve papers.

It was stated by our city attorney and the League of Minnesota Cities attorneys that until Williams house is sold, we cannot force her to resign from the council. Once the sale is final, if she intends to purchase or move into another residence within city limits, the council needs to give her time to do so.

It was moved by Jahnke to adjourn the meeting, seconded by Rhoda and all voted aye.

As there was no further business, Mayor Vereide adjourned the meeting.

ATTEST:

CITY CLERK