

**City of Elmore Council - Regular Meeting Minutes**  
**November 13<sup>th</sup>, 2023, 6:30 pm**  
**Elmore Community Room – Elmore Public Library**

Mayor Vereide called the regular meeting of the Elmore City Council to order at 6:30 pm. Councilmembers present were Sue Dickson, Lorman Jahnke, and Elton Rhoda. Williams not present. City employees present: Ricky Garvick Jr., Fire Chief Randy Johnson, and Asst Chief Terry Campbell. Also present: Vicki Boeckman, Sharon Rhoda, Marlys Jagerson, and Norm Kolve and Traci Hanson..

The Pledge of Allegiance was recited.

It was moved by Dickson and seconded by Jahnke to approve the October 10, 2023, Meeting Minutes. All voted aye, motion carried.

Agenda additions are to include Williams vacancy discussion, pond valve/street sweeper, ADA Project, 504 E Iowa St. It was moved by Jahnke and seconded by Dickson to approve the agenda with the additions. All members voted aye, motion carried.

Surplus property, lots that did not sell in October 2023, were available through sealed bids submitted by Saturday, November 11<sup>th</sup>. Parcel # 250330630, 138 Hwy 169 N, minimum bid \$475.00, received highest winning bid by Karen Bolton for \$601.00. Parcel #252751610, 210 W Rasmussen St, minimum bid \$925.00, received highest winning bid by Rose Huffman for \$1075.00. Parcel # 250330220, 101 Jay St E, minimum bid \$550.00, did not receive bids. Parcel # 252550320, 313 Jay St E, minimum bid \$400.00, did not receive bids.

**PUBLIC WORKS**

Ricky Garvick passed the Water Supply System Operator Exam. He is now certified to maintain our system. He requested Keven Sullivan's contract for certified operations be extended to December 31<sup>st</sup>, 2023 to offer more training to Ricky and Greg. The council and Keven agreed to the contract date.

Keven Sullivan's contracts are up for renewal. Since Ricky is now certified, the Water Operator will only be extended to December 31, 2023. Ricky Garvick will be training and taking the Wastewater Operator class and exam in January or February. A motion to extend Keven's water contract through December 31<sup>st</sup>, 2023 and wastewater contract until Ricky achieves wastewater certification was made by Dickson, seconded by Jahnke, all present voted aye, motion carried.

Ricky Garvick let the council know that the pond valve broke and can't find parts. Needs to be replaced. New valve is \$7,000.00. Also the gear box in the street sweeper went out. If housing is cracked it can't be rebuilt. Blue Earth has their 2014 sweeper for sale once their new one arrives for \$62,000. Fixing for approximately \$2,000, will be explored. The upkeep is \$1,500 per year for new brushes if nothing else breaks. We can outsource street sweeping for around \$3,000 per time. Ricky will have more information at the next meeting.

Concrete repair quotes to fix the missing sidewalks on Willis Street and Mondale Street. Two

quotes submitted. Moore's Construction \$3,200.00, estimated start Spring 2024. Charles Glasbrenner, \$3,000.00, start/finish asap. It was moved by Dickson to go with the Glasbrenner bid, seconded by Jahnke, all voted aye, motion carried.

### **FIRE DEPARTMENT**

Update was presented by Chief Randy Johnson and Asst. Chief Terry Campbell. Dates for new truck were pushed back again. Once chassis is built, we will receive it in approximately 3 months. They also expressed concern about the First Responders made it to 17 calls or 180 last year and 22 out of 91 so far this year. Members are not planning on updating their licensing. They requested the First Responders be dissolved to offer more opportunities for funding for the Fire Department. The ambulance can be sold and the equipment added to the new fire truck. It was moved to dissolve the Elmore First Responders as of January 1<sup>st</sup>, 2024, by Jahnke, seconded by Dickson, all present voted aye, motion carried.

### **LIBRARY**

Library report written by Librarian, Amy Garvick and read by Vereide. New replacement lights were installed. Total for lights and installation was \$505.88.

### **MUNICIPAL LIQUOR STORE**

Current Profit/Loss report was read. No new business.

### **POLICE**

The contract with the Faribault County Sheriff's Department has been signed by Sheriff Michael Gormley and Mayor, Clara Veriede. The police vehicle and equipment has been transferred to the County.

Not having a police officer in place most of this year has freed up money in the police budget. It was previously decided to purchase the majority of cameras and other surveillance equipment with this money. Camera estimates were provided by Rob Tvedton and the County. The Police suggested we use the same company that put together our current system to make sure everything is compatible in town and with them.

Quote for 2 FBI issued pole cameras was provided by the County for \$5,000.00 each. One needed. Motion to purchase the FBI issued pole camera was made by Dickson, seconded by Jahnke, all voted aye, motion passed.

Tvedton's estimates provided multiple options. After discussion on options and budget, it was moved by Jahnke to choose estimate No. 1154 and No. 1156, seconded by Dickson, all aye, motion carried.

The police also requested to add coded deadbolts to the EDA building and the Fire Hall. The estimate for this is \$90-\$125 for the locks and \$100-\$150 for installation. It was moved by Dickson, seconded by Jahnke, all aye, motion carried.

**CLAIMS FOR APPROVAL**

<b>NOVEMBER 2023 CLAIMS</b>	
B & B Sanitation & Recycling - Trash/Recycle	\$ 6,237.45
Banyon Data Systems - Support Subscription	\$ 1,680.00
Boeckman Plumbing - City Garage	\$ 65.00
Bevcomm - Phones/Alarms	\$ 599.45
Bomgaars - Pub Works supplies, Library Supplies	\$ 88.05
Burkhardt & Burkhardt - Checking Reconciliation	\$ 835.00
Empire Pipe Service - Sewer Maintenance	\$ 3,582.30
Faribaul Co. Pub Works - Cold Mix	\$ 146.25
Frundt Attorneys - Zierke, Beck	\$ 85.00
Gopher State One Call - 4 @ \$1.35	\$ 5.40
Hawkins, Inc. - Chemicals	\$ 1,466.84
Jerry's Tire - Police Tahoe Tune-Up	\$ 338.37
KBEW - Radio Sponsorships & Elmore News	\$ 44.00
LMCIT - Work Comp Insurance (Annual)	\$ 10,610.00
LMCIT - Property/Casualty Insurance (Annual)	\$ 32,939.00
Minnesota State Fire Dept Membership Dues	\$ 175.00
NAPA- Supplies, 544 Payloader Parts	\$ 99.62
NuWay-K & H Cooperative - Fuel/Heat	\$ 425.88
Verizon Wireless - Phones & Library Hotspots	\$ 341.88
	<b>\$ 59,764.49</b>

It was moved by Dickson to pay the bills, seconded by Jahnke to approve the claims. All voted aye, motion carried.

**GENERAL GOVERNMENT**

The Organizational Meeting will be Monday, January 8, 2024 at 6:00 pm, with regular meeting to follow at 6:30 pm. The Truth in Taxation meeting will be held Monday, December 4, 2023. The regular and final budget meeting will be Monday, December 11<sup>th</sup>, 2023, 6:30 pm. All in the Elmore Public Library Community Room.

The absence of council member Jennifer Williams was brought to attention. She does not live within city limits anymore. Her house has sold, she has been missing meetings. If sick, why doesn't she use Zoom like council member Rhoda while in Arizona. Legally she should be attending. The council should have an ordinance in place for council participation. The citizens are not pleased with the representation by Williams for the City. Further investigation into the subject is needed as far as the amount of time she has to find new residence within city limits.

Pictures of houses coming up for sale are requested.

As there was no further business, it was moved by Jahnke, seconded by Dickson to adjourn the meeting. All members voted aye, motion carried.

ATTEST:

CITY CLERK