

Regular Meeting  
August 8, 2022  
Council Room

The Pledge of Allegiance was recited.

Mayor Vereide called the regular meeting of the Elmore City Council to order at 6:30p. Members present were Dickson, Rhoda, Williams and Jahnke. Others present were Bill Eckles – Bevcomm, Traci Hanson, Linda VanRavenhorst, Vicki Boeckman, Sharon Rhoda, Raquel Briseno, Brendan McNellus, Yajaira Ledezma, Keybi Cuadros, and Ruth Kastner.

**AGENDA**

It was moved by Rhoda, seconded by Jahnke to approve the agenda as submitted. All members present voted aye, motion carried.

**CHICKEN PERMIT APPLICATION**

An application for a permit to have chickens was reviewed as submitted by Oscar Cuadros, 611 E. Mondale Street. In order for a permit to be approved, the signature of **all** abutting properties must be obtained. Mr. Cuadros was not able to obtain the signature of Raquel Briseno, 313 E. Mondale Street. Ms. Briseno and her fiancé, Brenden McNellus stated that the chickens are a nuisance, and often allowed to run loose, which makes it difficult for them to have their dogs out (which are leashed). Also discussed were the details and requirements regarding the size and specifications of the chicken coop, chicken run, and exercise yard, which were reported to be non-compliant. Ms. Briseno also provided a text message between herself and Ms. Ledezma whereas at that time, the chickens were running loose.

It was also mentioned by both parties that at times, the communication between the two involves some yelling, etc. Both were encouraged to contact the Sheriff's office in any event where they felt it necessary.

In discussion of what could be done with the chickens, Ms. Ledezma was told that the chickens can be given to anyone but that if the person resides in Elmore, a permit must first be obtained. Ms. Ledezma was given 7 days from this meeting to remove the chickens from her property.

**BILL ECKLES-CABLE FRANCHISE**

Bill Eckles, Bevcomm, came before the Council to let them know that with the fiber optic expansion project, a cable TV franchise will be needed between Bevcomm and Elmore again. Mr. Eckles recommended that Elmore serve as an extension of the City of Blue Earth as in the past; City Attorney David Frundt agreed via conversation with Clerk Nowak. It was moved by Jahnke, seconded by Dickson to have Mr. Eckles draft the necessary paperwork for the cable TV extension with the City of Blue Earth. All members present voted aye, motion carried.

**LIBRARY**

Mayor Vereide read the Library report as prepared by Amy Garvick, Librarian.

**FIRE/FIRST RESPONDERS**

- It was moved by Jahnke, seconded by Dickson to approve the hiring of Resia Hayward to the First Responders team as per recommendation of the First Responder officers. All members present voted aye, motion carried.

RESOLUTION #10.11.22.1

RESOLUTION ACCEPTING DONATION(S) TO THE CITY OF ELMORE

WHEREAS, the City of Elmore has received a donation from Brian and Jen Naumann in the amount of \$20.00 for the Elmore Fire Department;

NOW, THEREFORE, pursuant to Minnesota State Statute 465.03 the City Council of the City of Elmore does hereby accept the donation(s) as listed above.

The motion for the adoption of the foregoing resolution was made by Jahnke and seconded by Rhoda. Jahnke, Rhoda, Williams, Dickson, and Vereide in favor; no one voted against the same, whereupon said resolution was declared duly passed and adopted.

- The Statewide Volunteer Firefighters Plan Report was provided for review. It was noted that there is no Municipal Contribution due for 2023.

**PUBLIC WORKS**

The Elmore Community Committee expressed their interest in replacing the main street banners with metal banners; also in possibly developing an “adopt a banner” program. In addition, they would like to provide a couple of maple trees for the City Park. It was moved by Jahnke, seconded by Williams to authorize the ECC to investigate the metal banners and to provide additional information as to trees for the City Park. All members present voted aye, motion carried.

**POLICE**

Officer Grant Jacobs can begin working shifts as soon as the POST Board process is complete.

**DEMOLITION**

The Council had requested cost estimates for the demolition of 207 E. Iowa Street and 138 N. Hwy 169. However, the City was mistaken on 207 E. Iowa Street as it is not owned by the City. Therefore no cost estimates were obtained as the Council had hoped that it may be more cost effective if there were two structures instead of one, so the Council needs to choose the other location. It was moved by Jahnke, seconded by Rhoda to get demolition estimates for 313 E. Jay Street and 138 N. Hwy 169. All members present voted aye, motion carried. The Council also agreed that Clerk Nowak attempt to locate the person(s) in charge of 311 E. Jay Street to see if they would be willing to sign the house over to the City for demolition.

**CITY HALL ADA PROJECT**

Wes Brown, Bolton & Menk has been assisting with communications with ISG, the architects that are working on the ADA project. Because ISG cannot do the Electrical Management Plan, the City will need to hire a separate company for that purpose. It was moved by Dickson, seconded by Jahnke to authorize the finding of a firm to perform the EMP. All members present voted aye, motion carried.

**GUPTIL CRATE**

As per David Frundt, the City will need to obtain a court order for them to remove the crate from 307 S. Mill Street.. Even IF the crate is truly a fish house, City Code doesn't allow it to be stored there. Frundt anticipates that it will cost the City approximately \$2,000.00 as continuing on to court is likely. It was moved by Jahnke, seconded by Rhoda to authorize David Frundt to pursue the court order for the removal of the storage crate at 307 S. Mill Street. Jahnke, Rhoda, Dickson, and Vereide voted aye; Williams voted against. Motion carried.

**MUNICIPAL LIQUOR STORE**

It was moved by Williams, seconded by Dickson to accept the resignation submitted by Leona Fuller as part-time retail clerk. All members present voted aye, motion carried. The position is currently being advertised.

**CITY CLERK JOB DESCRIPTION**

A draft of a City Clerk/Treasurer job description with all of the Council's additions/changes was provided for final review. It was moved by Williams, seconded by Dickson to approve the City Clerk/Treasurer job description as provided. All members present voted aye, motion carried.

Briefly discussed: wages from other cities similar in size to Elmore; publication locations, etc.

It was moved by Williams, seconded by Dickson, that the annual wage for the City Clerk position be negotiable depending upon experience. All members present voted aye, motion carried.

The Council agreed that the first review of applications will be at a Special Meeting on September 12<sup>th</sup>, 2022 beginning at 5p preceding the regular meeting, in the Council Room.

**MONDALE MEDALION/ROCK**

It was moved by Dickson, seconded by Williams to reimburse Ross Pollard \$711.57 for the additional plaque installed onto the 'Mondale Rock'. All members present voted aye, motion carried.

**BOARD OF APPEALS**

It was moved by Williams, seconded by Jahnke to have the County Assessor handle the 2023 Board of Appeals. All members present voted aye, motion carried.

**LMCIT WAIVER**

It was moved by Dickson, seconded by Jahnke that the City of Elmore DOES NOT WAIVE the monetary limits on municipal tort liability established by MN Statute § 466.04. All members present voted aye, motion carried.

**GENERAL GOVERNMENT**

- The City is scheduled to receive an increase of \$2,064.00 in 2023 Local Government Aid. A work session for the 2023 proposed levy and budget will be held on September 14<sup>th</sup> beginning at 2p in the Council Room.
- The Council agreed that weed notices be sent out as needed throughout the City.
- Filing for City Office is open until August 16, 2022 at 5p.
- Special Election is Tuesday, August 9<sup>th</sup> (tomorrow).

**CLAIMS**

Arctic Ice	\$179.08
Alex Aire Apparatus, Inc.	\$208.00
B & B Sanitation	\$6,220.95
Bevcomm Business	\$36.00
Burkhardt & Burkhardt	\$550.00
Cintas	\$304.84
CAN Surety	\$23.75
Ehrich Plumbing & Heating	\$71.20
Fairmont Sentinel	\$49.50
Faribault County Register	\$934.10
Frundt, Lundquist & Gustufson, Ltd.	\$325.00
G & S Drainage	\$29,052.60
Generator Systems	\$1,006.61

Gillette Pepsi of Mankato	\$254.00
Gopher State One Call	\$4.05
Hawkins	\$2,024.22
MJ O'Connor	\$610.00
KBEW Radio	\$102.94
MN Fire Services Certification Board	\$480.00
MN Municipal Beverage Association	\$300.00
MN Paving & Materials	\$2,114.30
NAPA Auto Parts	\$66.29
Nu-Way/K&H Cooperative	\$685.19
SHARE Corp.	\$293.15
Tim's Custom Lawn Mowing Service	\$225.00

It was moved by Williams, seconded by Jahnke to order the bills paid as per the claims list. All members present voted aye, motion carried.

As there was no further business, it was moved by Williams, seconded by Jahnke to adjourn the meeting. All members present voted aye, motion carried.

ATTEST:

CITY CLERK